Integrated Management System

Course Outline

Introduction Training

APRIL 2025

Delivered by:
MF Management Services

Course Overview

This course is designed for professionals who are involved in or responsible for implementing, maintaining, or improving management systems within an organisation. By the end of the course, participants should be equipped to design, implement, audit, and improve an integrated management system that aligns with ISO standards.

How to book your course:

1	**Visit: www.isosystems.org.uk/internal-auditor-training**
2	**Complete the online form**
3	**A member of our team will get in touch**

Contact us Direct:

Tel: **01325 788352 / 07813858310**

E: **services@isosystems.org**

Day 1 | Introduction to Integrated Management Systems

Overview of Management Systems

- Understanding the concept of management systems (ISO 9001, ISO 14001, ISO 45001, etc.)

- Key principles and requirements of the most common standards

- Benefits of an integrated approach to management systems

IMS Fundamentals

- What is Integrated Management Systems?

- How to integrate multiple management systems: Structure, processes, and procedures

- Common challenges in integration and strategies for overcoming them

ISO Standards Overview

- **ISO 9001** (Quality Management Systems)

- **ISO 14001** (Environmental Management Systems)

- **ISO 45001** (Occupational Health and Safety Management Systems)

- Key differences, similarities, and synergies between these standards

Risk-Based Thinking

- The role of risk management in IMS

- Understanding risk-based thinking and its importance in decision-making

- How to apply risk-based thinking across different management systems

Day 2 | Practical Application & Advanced Integration Techniques

Designing & Implementing IMS

- Key steps for designing an Integrated Management System

- Developing an IMS framework: Mapping processes, identifying overlaps, and streamlining efforts

- Creating and documenting policies, procedures, and guidelines for IMS

- Benefits of an integrated approach to management systems

Internal Auditing for IMS

- The role of internal audits in IMS

- How to conduct an effective audit across integrated management systems

- Tips for audit planning, execution, and reporting

- Techniques for addressing non-conformities in a unified approach

IMS Performance Monitoring & Measurement

- Identifying key performance indicators (KPIs) for an integrated system

- How to use data to monitor performance and drive improvements

- Integrating monitoring tools (e.g., dashboards, audits, reviews) for better decision-making

Continual Improvement in an IMS

- How the Plan-Do-Check-Act (PDCA) cycle applies to IMS

- Promoting continual improvement across all management systems

- The importance of management review meetings and feedback loops

Case Study & Practical Exercise

- Real-life case studies on IMS implementation and best practices

- Group exercises to map out an IMS framework for a hypothetical organization

- Problem-solving and discussion around integration challenges

Course Wrap-Up & Action Plan

- Review of key concepts

- Developing an action plan for implementing or improving IMS in your organisation

- Q&A session to address specific questions or concerns

Training Methods

- **Lectures** and **presentations** to introduce key concepts

- **Interactive discussions** and group work to encourage participation

- **Case studies** and **real-life examples** to illustrate successful IMS implementation

- **Practical exercises** to apply the learned principles and tools

- **Q&A sessions** to address specific challenges